

Participation and the Practice of Rights

Person Specification

Communications Coordinator

	<i>Essential</i>	<i>Desirable</i>
Experience/knowledge	<p>A minimum of two years experience of:</p> <p>Implementing project objectives and work programmes</p> <p>Building relationships with media</p> <p>Managing social media accounts associated with campaigns or organisations</p> <p>Writing and creating leaflets, brochures, emails, video scripts and other campaign materials</p> <p>Experience of working on human rights and equality issues</p> <p>Campaign strategy and development</p>	<p>3rd level qualification</p> <p>Experience working in journalism or media relations for political campaigns, non-profit organisations or unions</p> <p>Experience of training, mentoring and developing individuals</p>
Skills/ Aptitude:	<p>Excellent oral & written communication skills</p> <p>Ability to juggle multiple projects at a time and produce consistently high-quality deliverables in a fast-paced environment</p> <p>Ability to play a positive role as part of a team</p> <p>Excellent IT skills</p> <p>Excellent inter-personal skills and an ability to work well with diverse groups</p>	<p>Experience of co-ordinating events</p> <p>Ability to use social media analytics to produce measure outcome of campaign communications</p>
Commitment:	Commitment to the mission,	

	aims and values of PPR and ability to work in a non-partisan way with all sections of society	
Circumstances	Prepared to travel locally and nationally Available for evening and weekend work	Driving licence and use of a car